

SPELLINGS CORRECTION

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SSC CGL English Preparation

Introduction to Spellings Correction

Spellings Correction questions test your ability to identify and correct misspelled words. These questions evaluate your vocabulary, attention to detail, and knowledge of English spelling rules.

Typical SSC CGL Spellings Pattern:

Format 1: Identify the misspelled word in a sentence

Format 2: Choose the correctly spelled word from options

Format 3: Find the error in spelling in a given word

Skills Tested: Vocabulary, spelling rules, attention to detail

Common Question Types:



Type 1: Find the misspelled word

Example: Which of the following words is spelled incorrectly?



Type 2: Choose the correct spelling

Example: Choose the correctly spelled word from the options.

Approach to Spellings Correction:

- 1 Read the word carefully, syllable by syllable
- 2 Recall common spelling rules and patterns
- 3 Check for common error patterns (ie/ei, double letters, etc.)
- 4 Eliminate obviously wrong options
- 5 Verify your choice by mentally spelling the word

Important Spelling Rules

1. "i before e" Rule

Rule: i before e, except after c, or when sounded as "a" as in neighbor and weigh.

i before e

believe
chief
field
piece

Except after c

receive
deceive
ceiling
conceive

Sounded as "a"

neighbor
weigh
eight
vein

2. Doubling Final Consonants

Rule: Double the final consonant when adding a suffix if the word has one syllable, one vowel, and ends with one consonant.

Base Word	With Suffix	Rule Applied
run	running	One syllable, one vowel, ends with consonant
hop	hopping	One syllable, one vowel, ends with consonant
open	opening	Two syllables - no doubling
read	reading	Ends with two vowels - no doubling

3. Silent Letters

Many English words contain silent letters that are often misspelled.

Word	Common Misspelling	Remember
knowledge	knowlege	Silent 'd'
Wednesday	Wensday	Silent 'd'
psychology	sycology	Silent 'p'
mnemonic	nemonic	Silent 'm'
receipt	reciept	Silent 'p'

4. Adding Suffixes

Rules for adding common suffixes like -ing, -ed, -er, -est.

Words ending in 'e'

hope → hoping

love → loving

make → making

Words ending in 'y'

happy → happiness

carry → carried

study → studying

Words ending in 'c'

panic → panicked

picnic → picnicking

traffic → trafficked

Common Spelling Patterns

1. Frequently Misspelled Words

Correct Spelling	Common Misspelling	Memory Tip
accommodation	accomodation	Two c's, two m's
necessary	neccessary	One c, two s's
separate	seperate	There's 'a rat' in separate
privilege	priviledge	No 'd' after 'i'
embarrass	embarass	Two r's, two s's
maintenance	maintainance	Contains 'ten'

2. Homophones - Words that Sound Similar

Their/There/They're

Their: Belonging to them

There: In that place

They're: They are

Your/You're

Your: Belonging to you

You're: You are

Its/It's

Its: Belonging to it

It's: It is

Effect/Affect

Effect: Result (noun)

Affect: Influence (verb)

3. Words with Double Letters

committee(two m's, two t's, two e's)

- possession(two s's, two s's)
- occurrence(two c's, two r's)
- successful(two c's, two s's)

4. SSC CGL Frequently Asked Words

Correct Spelling	Common Wrong Spelling	Year Asked
accommodate	accomodate	2022, 2020
embarrass	embarass	2023, 2021
maintenance	maintainance	2022, 2019
privilege	priviledge	2021, 2018
separate	seperate	2023, 2020



Practice Exercises

Exercise 1: Identify Misspelled Words

1. Which of the following words is spelled incorrectly?

(A) Accommodate

(B) Necessary

(C) Seperate

(D) Committee

Explanation: "Seperate" is misspelled. The correct spelling is "separate" (remember: there's 'a rat' in separate).

2. Find the incorrectly spelled word:

(A) Embarrass

(B) Priviledge

(C) Maintenance

(D) Occurrence

Explanation: "Priviledge" is misspelled. The correct spelling is "privilege" (no 'd' after 'i').

3. Identify the word with incorrect spelling:

(A) Neccessary

(B) Recommend

(C) Rhythm

(D) Wednesday

Explanation: "Necessary" is misspelled. The correct spelling is "necessary" (one 'c', two 's's').

Exercise 2: Choose Correct Spelling

1. Choose the correctly spelled word:

(A) Accomodation

(B) Accommodation

(C) Acommodation

(D) Accomodation

2. Select the correct spelling:

(A) Embarass

(B) Embarras

(C) Embarrass

(D) Embarass

3. Which is the correct spelling?

(A) Maintainance

(B) Maintenance

(C) Maintanance

(D) Maintenance

Exercise 3: SSC CGL Pattern Questions

Direction: In the following question, four words are given out of which one is correctly spelled. Choose the correctly spelled word.

1.

(A) Gaurantee

(B) Guarantee

(C) Guarantee

(D) Garantee

2.

(A) Commitee

(B) Committee

(C) Comitee

(D) Committe

Direction: In the following question, a sentence is given with a word highlighted. Choose the correctly spelled word to replace the highlighted word.

3. The **government** announced new policies.

(A) government

(B) government

(C) goverment

(D) govornment

Exercise 4: Advanced Level

1. Which word is spelled correctly?

(A) Conscientous

(B) Conscientious

(C) Consciencious

(D) Conscientius

2. Identify the correctly spelled word:

(A) Perseverence

(B) Perseverance

(C) Perseverance

(D) Perseverence

3. Choose the correct spelling:

(A) Questionnaire

(B) Questionnaire

(C) Questionaire

(D) Questionnair

Exam Tips for Spellings Correction

Time Management

Spend 20-30 seconds per spelling question. Don't overthink - often the correct spelling looks familiar.

Elimination Method

Eliminate options with obvious spelling errors first.

Common Patterns

Remember common spelling patterns and rules (ie/ei, double letters).

Visual Memory

Trust your visual memory - the correct spelling usually "looks right."

Common Mistakes to Avoid:

- Confusing homophones (their/there/they're)
- Forgetting double letters in common words
- Missing silent letters
- Incorrect vowel sequences (ie/ei)
- Adding or omitting suffixes incorrectly
- Not verifying the word by reading it completely

Quick Revision - Must Know Spellings:

Accommodate (two c's, two m's)

Embarrass (two r's, two s's)

Necessary (one c, two s's)

Separate (there's 'a rat')

Privilege (no 'd' after 'i')

Maintenance (contains 'ten')

Committee (two m's, two t's)

Occurrence (two c's, two r's)

Conscientious

Questionnaire

Perseverance

Rhythm

Final Preparation Strategy:

- 1 Learn common spelling rules systematically
- 2 Practice with frequently misspelled words
- 3 Create flashcards for difficult words
- 4 Read extensively to develop visual memory
- 5 Solve previous year questions
- 6 Review mistakes and learn from them

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